

# FIFTH DISTRICT (SR) ADVANCED SKILLS WEEKEND

## FALL 2010 INFORMATION & REGISTRATION

The **FALL 2010 Fifth District (SR) Advanced Skills Weekend (ASW)** will convene on the weekends of **October 1-3 and 8-10** at the **U.S. Coast Guard Training Center (TRACEN) Yorktown, VA.** Location and driving information is included below.

**\*\*\*REGISTRATION DEADLINE IS September 20, 2010\*\*\***

**Specialty Courses:** Completion of all Specialty Courses entitles member to wear AUXOP device.

**NEW -Communications (AUXCOM):** Provides administrative, technical and operational foundations in VHF-FM and Single Sideband marine radio systems. This is the newly released course. **Class runs Friday 1900, Saturday 0830 and possibly Sunday. This class is required for AUXOP. OCT 1-3, 2010**

**Navigation Part A (AUXNAV A) AUXNAV A** covers theoretical part of course and teaches principals and techniques for determining vessel location and direction by applying basic disciplines of dead reckoning, piloting, and electronic navigation. **Class runs 2 weekends, beginning 0800 Saturday OCT 2<sup>nd</sup> - 3<sup>rd</sup> & OCT 8-10, FRIDAY 1900, Saturday 0830, and 0830 Sunday.**

**Navigation Part B (AUXNAV B): AUXNAV B** uses a hypothetical cruise problem, completed at home prior to ASW and reinforced in the classroom, to teach and refine the practical application of navigation skills and techniques introduced during AUXNAV A. **Class runs FRIDAY 1900 thru Sunday. OCT 8-10, 2010.**

**Search & Rescue (AUXSCE): OCT 2-3 and 8-10, 2010.**

***NOTE: This course replaces the AUXSAR course. The AUXSCE course is four days long and will be taught on two consecutive weekends beginning 0800 Saturday OCT 2-3rd and the following weekend, 1900 Friday OCT 8, 0800 Saturday OCT 9, and Sunday OCT 10th. Refer Questions to Joe Riley [jcriley@vabb.com](mailto:jcriley@vabb.com) .***

This course was developed by the National SAR School at TRACEN Yorktown and mirrors the USCG SAR Coordination & Execution course. It teaches the latest USCG SAR systems and procedures and the Auxiliary's probable roles.

**Auxiliarists registering for this course MUST have completed AUXNAV A & B.**

Course Materials will be distributed the first day of class and are NOT to be ordered by the students or their leadership. Students who want to be certified AUXSCE Instructors must attend a supplemental session after the class and must submit a special registration form which will be provided.

**Seamanship (AUXSEA):** Teaches extensive knowledge of vessels and their propulsion systems as well as detailed information on how vessels are constructed, founded and operated. Graduate will understand how vessel must be handled in normal and heavy weather, how to approach distress situations, how to anchor properly and how to get underway, and will know duties and manners related to vessel operation.

**Class will run Friday 1900, Saturday 0830 and Sun OCT 1-3, 2010.**

**Registration Deadline is September 20, 2010**

**Patrol (AUXPAT):** Provides essential knowledge and skills to understand complete spectrum of operational patrol activities, both on water and in air, and engenders keen awareness and response to emergency situations without jeopardizing crew and vessel. **Class will run Saturday 0830 thru Sunday. OCT 8-10, 2010**

**Weather (AUXWEA):** Provides a comprehensive knowledge of weather processes and effects, especially those of danger to mariners such as thunderstorms, squall lines, fog, tornadoes, hurricanes and other severe phenomena. Also teaches forecasting techniques and how to avoid hazardous weather. **Class runs Friday 1900, Sat 0830 and Sunday. OCT 1-3, 2010**

**Marine Safety Courses:**

MS courses provide theoretical knowledge; a Personal Qualification Standard (PQS) must be passed to be rated a specialist in each category. The USCG is requesting help with the Gulf oil spill from Auxiliaries having these and other qualifications.

**Marine Safety Administration (AUX-MSAM):** Teaches minimum competencies to assist qualifying in Marine Safety Administration tasks. **October 1-3 Friday 1900, Saturday 0830 Sunday 0830. All MS officers should have this competency.**

**Marine Safety Education - (AUX-MEES): NOW: AUXILIARY PREVENTION OUTREACH SPECIALIST.** Teaches minimum competencies to assist qualifying as a **Pollution Outreach Specialist.**- See PQS. **October 1-3 Friday 1900, Saturday 0830, & Sunday 0830**

**Hazwoper:** This **Hazardous Waste Operations and Emergency Response** course provides training required to conduct any of five types of hazardous waste operations. This is a prerequisite for certain PQSs (e.g., Auxiliary Assistant Pollution Investigator). **October 1-3. Friday 1900, Saturday 0830, Sunday 0830.**

**Initial Introduction To Marine Safety/Introduction To Marine Safety and Environmental Protection (IIMS/IMSEP):** IIMS provides comprehensive overview of Marine Safety programs, missions, legal authorities. IMSEP is designed to introduce Auxiliary members to the marine safety organization, history, missions, functions and programs of the US Coast Guard. **Class Runs 3 Days-Friday 1900, Sat 0830. The IIMS test will be offered Sunday OCT 8-10, 2010** Jim Umberger (919) 803-5625 [JAUaux@aol.com](mailto:JAUaux@aol.com). . You will need to provide the instructor with your SSN to order IIMS test.

**Other Courses:**

**National Flotilla Leadership Course:** For Flotilla Commanders/Vice Flotilla Commander – This course fulfills the requirement for election as a Flotilla Commander or Vice Commander, DCDR, can be taken as an alternative to APC. **Course runs Fri 1900 Thru Sat. OCT 8-10**

**Aids To Navigation Refresher Course (AUX-ATON):** This will be a refresher of ATON Verifier. This will cover the requirements for those who did not achieve the needed hours of patrol in the past year. **FRIDAY Evening 1900 October 8, 2010.**

**Registration Deadline is September 20, 2010**

### **Basic Introduction to the Coast Guard (BIC)**

This class is for new members and seasoned veterans. It is an overview of the USCG Auxiliary and the Coast Guard. Discussions include Coast Guard Core Values, History, Organizational Structure, Ranks, Rates, Insignia, Uniforms, Protocol, Traditions, how to work knowledgeably with the gold side, improving Flotilla operations, serving as in elected or appointed officer and more. **October 1-3<sup>rd</sup>. This class runs Friday 1900 thru Sunday.**

**Advanced AUXCHEF Class (for existing AUXCHEFs).** Learn tips and techniques for planning, preparing and serving Special Events from flotilla picnics to flag events. The class will cover topics such as napkin folding, making canapés, setting a table for buffet or sit-down dinner, making & serving drinks, serving the meal, protocols, healthy options, safety & sanitation reminders, etc. Also, we will plan for a NFL buffet for Sunday at the Wheelhouse. Then the hands-on exercise on Sunday will be making the hors d'oeuvres and canapés for that NFL buffet and setting up the buffet table. This is an opportunity for the new AUXCHEFs to get signed off on their PQSs. **October 2-3 Saturday & Sunday 0830-1630. Class Both Days will be at the Wheel House, On the Base of Portsmouth ISC.**

### **Working With AUXINFO and Metrics –Computer Lab**

Learn to navigate AUXINFO and retrieve the information you need in an understandable format. Learn how to save information in PDF, EXCEL or word. Learn how to set up Metrics to instantly pull data you need.

Any Auxiliary Leader or Member will find the course invaluable in tracking their personal or Flotilla information. **October 9, 2010 0830**

### **Telecommunications Operators Course – PQS**

**AUXILIARY TELECOMMUNICATIONS OPERATOR (TCO)** The Coast Guard Auxiliary adopted a new standard for Auxiliary Radio Operators and a new Personnel Qualification Standard (PQS). TCO tasks are essentially “operator” tasks, such as basic radio operation and watch standing. This class will provide instruction in all tasks related to the new TCO PQS. Course emphasis is on the “hands-on” aspects of radio telecommunications communications. **Oct. 1-3 Class runs Friday 1900, through Sunday.**

**\*\*ICS 210:** This is the required ICS for Coxswain, PWC, MS, Pilots, Aircrew- open to all members **Sunday 0930. Oct 8<sup>th</sup>. You do not need to register for this class.**

**Test Challenge** – Each weekend there will be an opportunity for members to challenge Specialty Course tests.

AUX-PATROLS	October 3 <sup>rd</sup> and 10 <sup>th</sup>
AUX-COMMUNICATIONS	October 3 <sup>rd</sup> and 10 <sup>th</sup>
AUX-SEAMANSHIP	October 3 <sup>rd</sup> and 10 <sup>th</sup>
NAV-A	October 10 <sup>th</sup> Only
NAV-B	October 10 <sup>th</sup> Only

**NO BERTHING IS PROVIDED FOR TEST CHALLENGES ONLY – YOU MUST REGISTER TO HAVE A TEST AVAILIABLE**

**BERTHING WILL NOT BE REQUESTED FOR ICS OR FRIDAY ONLY COURSES.**

**Deadline to Register is September 20, 2010**

**COURSE STUDY MATERIAL: Study materials are not available from the DSO-MT 5SR.**

Students are personally responsible for obtaining their textbooks and other study materials from the Auxiliary National Supply Center through their Flotilla Staff Officer for Material (FSO-MA) or Flotilla Commander (FC) using the Division level order form, or by downloading the material from the Chief Director Auxiliary Website: <http://www.uscg.mil/hq/cg3/cg3pcx> . Marine Safety course students need Personal Qualifications Standard workbooks designated for their courses downloaded from <http://auxmdept.org>. All PQSs referred to herein are on the TRIDENT Program section of the <http://auxmdept.org> website. Click on the blue lettered course abbreviation in the PQS Specialty column. Refer to the listing below:

**COURSE      STUDY MATERIAL**

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AUXCOM      ANSC 5504, Rev 2010, AUXCOM Student **NEW MATERIAL**

AUXNAV A      ANSC# 5526, AN-1, 4<sup>th</sup> Edition, Advanced Coastal Navigation, Rev 05/02; ANSC# 5526, AN-2, 4<sup>th</sup> Edition, Student Study Guide, Rev 05/02 **ALL Chapters must be completed prior to class.**

AUXNAV B      Above references and Cruise problem, "Annex India". Annex I and supporting documents will be sent to registrants via either email or US mail. The cruise problem should be completed prior to the course date.

AUXSEA      ANSC# 5510, P16794.42, Rev 04/92, AUXSEA Student (NOTE: this study guide is not available on the Chief Director Auxiliary website, i.e., it must be ordered from ANSC). AUXSEA also uses the book "Chapman Piloting" which is available for purchase from many bookstores and on the Internet.

AUXPAT      ANSC# 5506, P16794.28A, Rev 04/97, AUXPAT Student

AUXINFO      Provided during class

BIC      Basic Intro to the Coast Guard – Provided during class

FC Class      National Flotilla Leadership Course – Provided during class

ICS 210      Provided during class

HAZWOPER      TBA

IIMS/IMSEP      From <http://www.auxmdept.org/MarineSafetyTrainingRibbon.htm> website, download IIMS (USCG Pamphlet Y0581, 2/04) and IMSEP Textbook.

AUX-MSAM

AUX-MEES      Marine Safety course students need Personal Qualifications Standard workbooks they can be downloaded from <https://learning.uscg.mil/portal.asp> you will need to register and request password.

AUX-CHEF      No course study material. Provided during class.

AUX-ATON      No course study material. Provided during class.

TCO-PQS      [http://www.cgaux.org/response/\\_documents/TCO%20Mentoring%20Guide%20090308.pdf](http://www.cgaux.org/response/_documents/TCO%20Mentoring%20Guide%20090308.pdf)

**Registration Deadline is September 20, 2010**

**IMPORTANT ASW COURSE INFORMATION FOR STUDENTS:**

1. For applicable courses, students must complete self study of the course material, to include completing the practice problems in the study guides or workbooks before coming to TRACEN Yorktown.
2. The ASW weekend, being time constrained, is a comprehensive review of the course material presented by instructors, followed immediately by the standard Auxiliary or USCG course examination, where applicable.
3. **Coffee and Donuts will be on the 3<sup>rd</sup> floor of Hamilton Hall for all students and instructors- please remember to contribute to the fund.**
4. All Students will report to classrooms at 0830 each day unless otherwise specified by instructor.

**Entering the Base:** Be prepared to show the USCG Auxiliary Employee ID Card, an automobile registration and proof of insurance card to the civilian contractor security guard at the main gate of TRACEN Yorktown.

**UNIFORM OF THE DAY:** Uniform of the day for Saturday is tropical blue. Friday and Sunday: Civilian clothes. **NO Shorts are to be worn to classes. NO ODU's are authorized.**

Members new to the Auxiliary that do not have uniforms please notify DSO-MT 5SR in advance of reporting to TRACEN Yorktown.

**BERTHING & MEALS:** Berthing at TRACEN Yorktown is free, and will be requested for Friday night, Saturday night, or both nights for those who indicate on the registration form that they want berthing; however, berthing at TRACEN Yorktown is never guaranteed due to continually changing requirements for active duty berthing. **Requesting berthing on the registration form does not constitute making a reservation.** Students should be prepared to find commercial hotel space if required. Check in for berthing at Cain Hall can begin after 1400. Meal service has been requested and should be available at the dining hall.

Special needs will be accommodated IAW ADA – Private room requests will not be granted.

**MILITARY COURTESY:** TRACEN Yorktown is a uniformed services installation. The military salute is a traditional way of expressing professional courtesy to other persons in uniform, as well as saluting the United States flag. As Auxiliary insignia are readily confused with active duty USCG officer insignia, an Auxiliarist may be saluted by active duty or reserve US Coast Guard personnel. The correct response is to return the salute. Also, be mindful that covers are not worn indoors on military installations, but must be worn when outdoors. Be sure to bring the appropriate cover with your uniform.

**SAFETY:** Please allow adequate time for travel to and from TRACEN Yorktown. Friday afternoon traffic on I-64 and adjacent highways are particularly hazardous. The road approach to TRACEN Yorktown takes a driver through the Yorktown National Battlefield Park. Be especially alert for deer which freely roam throughout the area. Watch out for park visitors either on foot or driving their cars on park sightseeing tour roads which cross the paved roads at various locations. While on the TRACEN installation, be sure to observe speed limits, parking limits and one way signs, and watch for pedestrian traffic.

**REGISTRATION:** To register for any ASW course, complete the attached registration form by following these instructions:

**You may only take one Full class during ASW – ATON, Test Challenge and ICS may be taken with another class.**

**PLEASE PRINT LEGIBLY- DEADLINE September 20, 2010.**

1. In Part 1 on the registration form fill in all personal identification and location information spaces. Note that the Employee ID # is not your Social Security Account Number; it is the seven digit number used to identify you in Coast Guard records. Please put your District, Division and Flotilla numbers in the appropriate spaces (example: DISTRICT: 054 DIVISION: 17 FLOTILLA: 06). If you do not have e-mail, leave space blank.
2. Send your completed registration form by mail or e-mail addresses listed. If using e-mail, please make the registration form an attachment to your e-mail message, not a part of the e-mail message.

**I PERFER YOU SEND REGISTRATION BY EMAIL**

**\*\*SPECIAL INSTRUCTION:** If you are taking a Friday Evening class with a Saturday course, note this on the REGISTRATION FORM AS YOUR 2<sup>ND</sup> Class not 2<sup>nd</sup> choice.

Berthing will not be available for ICS COURSES, Test Challenges or FRIDAY ONLY CLASSES.

**“Last minute” Cancellations or Failure to attend** – These have become detrimental to ASW District training events. Not attending after registering or cancellations less than **5 days** prior to ASW will result in being **wait-listed** for berthing and classes for future District 5 training events for two years.

**Registration Deadline is September 20, 2010**

**Spring 2010 ADVANCED SKILLS WEEKEND [ASW]  
 TRACEN YORKTOWN October 1-3 and October 8-10 2010  
 REGISTRATION FORM**

(REGISTRATION DEADLINE IS September 20, 2010)

1. NAME: \_\_\_\_\_

TELEPHONE: (include area code) \_\_\_\_\_ E-MAIL: \_\_\_\_\_

STREET/P.O. BOX: \_\_\_\_\_ APT #: \_\_\_\_\_

CITY, STATE, ZIP CODE: \_\_\_\_\_

EMPLOYEE ID #: \_\_\_\_\_ DISTRICT: \_\_\_\_\_ DIVISION: \_\_\_\_\_ FLOTILLA: \_\_\_\_\_

**2. Course Choice – If you are taking a Friday evening and Saturday class, please note two classes.**

- |          |                                  |
|----------|----------------------------------|
| 1. _____ | <b>PLEASE NOTE DATE OF CLASS</b> |
| 2. _____ |                                  |
| 3. _____ |                                  |
| 4. _____ |                                  |

**3.**

(Mark with an "X" all that applies):

1. BERTHING AT CAIN HALL: **FRI** \_\_\_\_\_ **SAT** \_\_\_\_\_ (specify which nights)
2. COMMUTE AND WILL NEED NO BERTHING: \_\_\_\_\_
3. BE STAYING AT A HOTEL SELF ARRANGED: \_\_\_\_\_

4. NEED THE FOLLOWING MEALS AT THE COAST GUARD GALLEY:

		Circle or Mark Dates	
FRIDAY	DINNER _____	Oct.1-3	Oct.8-10
SATURDAY	BRKFST _____	Oct.1-3	Oct.8-10
"	LUNCH _____	Oct.1-3	Oct.8-10
"	DINNER _____	Oct.1-3	Oct.8-10
SUNDAY	BRUNCH _____	Oct.1-3	Oct.8-10

I have a current Auxiliary or DOD ID card. YES \_\_\_\_\_ NO \_\_\_\_\_

I have read all ASW instructions and I will obtain required class materials initials \_\_\_\_\_

SEND COMPLETED REGISTRATION FORM BY MAIL OR AS AN ATTACHMENT TO E-MAIL TO:

Susan Lowe, DSO-MT 5SR	E-MAIL: cslowe4@verizon.net
7001 Cogbill Rd. Chesterfield, VA 23832	804-387-5069 cell

Registration WILL BE ACKNOWLEDGED BY MAIL AND/OR E-MAIL –  
 If you do not receive acknowledgement within 10 days PLEASE call or send a reminder.

**REGISTRATION DEADLINE IS September 20, 2010**